



TRAINEE ENGINEER – JOB DESCRIPTION

Role Purpose

Microcomms require a Trainee Engineer for our growing team. The purpose of this role will be to learn and then deliver a mixture of Audio Visual, Data and Network Infrastructure installations. It is an exciting opportunity that will allow the right candidate to learn on the job and grow with the company.

The ideal candidate will have a positive, can-do attitude, and will be open to travelling for work. We are in a exciting and unique position which allows us to work across the entire country, but also the potential to work, at times, internationally.

Desirable experience (not essential):

- Data cabling or electrical experience
- Construction site experience
- Recognised industry standard certifications/qualifications
- Audio Visual experience

We are seeking someone with a methodical work ethic who desires a career within the industry who wants to learn the trade from our experienced team and progress within our company. We do not require you to have specific experience, but you will be required to perform hands-on installations, and so some experience of construction or manual labour would be advantageous, as well as any experience or qualifications in IT, AV or communications.

Primary Job Objectives

- To install and deliver data infrastructure projects
- Maintain high levels of customer satisfaction at all times
- Maintain knowledge of our product sets, services and working practices
- Build and manage strong relationships with site contacts, contractors, existing, new and potential clients
- To work closely with the Ops team and Account managers, to help ensure we complete installations in a timely fashion, to the required standards



- To maintain appropriate certifications
- To follow a personal training and development plan

What we will be looking for in you

- Have a high level of accuracy and attention to detail
- Must be able to read and interpret instructions, plans and drawings
- A desire to learn all aspects of the network
- Ability to multi-task and work to deadlines
- Have or work towards any relevant CSCS or ECS card, IPAF/PASMA certifications
- Must be people focused with a positive attitude
- Basic computer skills are required to update our CRM system on the progress of projects
- Optimistic about working away

Transport

Microcomms may provide a company vehicle for site visits (dependent on Insurance and DVLA status). However you must have your own transport, and mileage will be paid at the HMRC rates.

Health and Safety

To work in line with MPS Ltd's Health and Safety Policy and ensure compliance all of Safe Systems of Work, and Risk Assessment and Method Statements.

Language Skills

- Ability to read, analyse and interpret general business periodicals, professional journals, technical procedures or governmental regulations.
- Ability to concisely update our CRM system with project information
- Ability to present information effectively and respond to questions from groups of managers, clients, customers and the general public.



Mathematical Skills

- Ability to calculate and estimate figures and amounts such as discounts, interest, distances, proportions, percentages, area, circumference and volume.

Reasoning Ability

- Ability to apply common sense and understanding to carry out instructions furnished in written, oral or diagram form.
- Ability to deal with problems involving several concrete variables in standardised situations.

Training and Progression

There will be training opportunities in terms of external and internal courses as well as ongoing mentoring from senior members of the Business. You will have regular appraisals to identify any training needs.

General

Carry out any other reasonable tasks that the Directors or SMT may require from time to time. To ensure that all of these tasks are carried out with due regard to Microcomms Professional Services Ltd quality procedures, any applicable Health and Safety regulations and current company law e.g. the Data Protection Act and Inland Revenue requirements.

Reference ID: JunEng

Job Types: Full-time, Permanent

Salary: £20,000 a year.

Benefits:

- Additional leave
- Company events
- Company pension
- Employee discount
- Free or subsidised travel
- On-site parking
- Sick pay



- Wellness programmes

Schedule:

- 8 hour shift
- Monday to Friday
- Overtime

Work remotely:

- No

COVID-19 precaution(s):

- Remote interview process
- Personal protective equipment provided or required
- Social distancing guidelines in place
- Virtual meetings
- Sanitisation, disinfection or cleaning procedures in place